STIRLING-RAWDON & TWEED JOINT FIRE SERVICES BOARD

AGENDA Monday, April 15, 2024 at 9:30 a.m.

- 1. Call to Order & Land Acknowledgement
- 2. Declaration of Pecuniary Interest
- 3. Approval of Agenda
- 4. Approval of Minutes January 8, 2024
- 5. Business arising from Minutes
- 6. Review the Statement of Revenue & Expenditure Accounts
- 7. Fire Chief's Report
- 8. New Business
- 9. Adjournment

STIRLING-RAWDON/TWEED JOINT FIRE SERVICES BOARD

January 8, 2024

The Minutes of the Stirling-Rawdon/Tweed Joint Fire Services Board meeting held Monday, January 8, 2024 at the Tweed Municipal Office.

Attendance:

Mayor Don DeGenova CAO/Treasurer Gloria Raybone Deputy Mayor Jeremy Solmes Deputy Mayor Jamie DeMarsh Fire Chief Derrick Little
Deputy Clerk Lucas Wales
Mayor B. Mullin
CAO/Treasurer Roxanne Hearns

Member Solmes called the meeting to order at 10:02 a.m. followed by the Land Acknowledgment.

Declaration of Pecuniary Interest

None.

Approval of Agenda

Moved by J. DeMarsh Seconded D. DeGenova

That the Agenda for the January 8, 2024 meeting be approved as distributed. Carried.

Approval of Minutes

Moved D. DeGenova Seconded by J. DeMarsh

That the minutes from the November 27, 2024 meeting be approved. Carried.

Review the Statement of Revenue & Expenditure Accounts

The Board inquired and reviewed expenses incurred from January 1, 2023 until December 31, 2023.

Moved by D. DeGenova Seconded by J. DeMarsh

That the statement of revenue and expenditure accounts and the general ledger (preaudit) from January 1, 2023 until December 31, 2023 be approved as presented. Carried.

Fire Chief's Report

<u>Training/Meetings</u>

The Fire Chief reported on regular meetings attended. The Fire Chief reported on fire calls.

Inspections/Fire Safety Plans

The Fire Chief provided an update on the tornado clean up and mapping that is being worked on and updated with MNR. The Board would like a thank you letter sent to the MNR. The Fire Chief reported on inspections in the downtown areas and commercial buildings. Reported on events attended both fire prevention and local Santa Claus parades. The Fire Chief provided an update on the Community Risk Assessment project. The Fire Chief reported on a meeting he is having with Fire Pro to automatically bring in call data from dispatch.

Repairs/Maintenance

The Fire Chief reported on general maintenance for the vehicles at all halls.

Moved by J. DeMarsh Seconded D. DeGenova

That the Fire Chief's report be accepted. Carried.

Closed Session

Moved by B. Mullin Seconded D. DeGenova

That the board go into a closed session – M.A. Section 239 (2)(d) labour relations or employee negotiations. Carried.

Moved by B. Mullin Seconded by J. DeMarsh

That staff follow direction from the closed session. Carried.

Next Meeting

The next meeting will be held March 2024.

Adjournment – The meeting adjourned at 10:57 a.m.

Page 1

4-12-2024 8:36am

Township of Stirling-Rawdon Statement of Revenue and Expenditures

Original Budget

For Township of Stirling-Rawdon General (00) For the Fiscal Period 2024-3 Ending March 31, 2024

		Current	Current	Annuai	YTD	Remaini
ccount Number		Budget	Actual	Budget	Actual	Budget Amou
evenues						
00-209-36000 User Fees	\$	0.00 \$	0.00 \$	0.00 \$	31,792.59 \$	0.0
00-209-37200 Sale of Land/Equipment		0.00	0.00	0.00	0.00 \$	0.0
00-209-37300 Contribution from Reserves		0.00	0.00	0.00	0.00 \$	0.0
otal Township of Stirling-Rawdon General Reve	nues \$	0.00 \$	0.00 \$	0.00 \$	31,792.59 \$	6 0.
xpenditures						
00-209-41110 Salary Full Time	\$	0.00 \$	17,403.40 \$	0.00 \$	52,210.20 \$	0 .
00-209-41130 Casual Labour		0.00	0.00	0.00	0.00 \$	0.
00-209-41150 Sick Leave Year End Payout		0.00	0.00	0.00	0.00 \$	0 .
00-209-41210 Benefits CPP		0.00	1,049.64	0.00	3,033.92 \$	0
00-209-41220 Benefits El		0.00	406.28	0.00	1,218.84 \$	0
00-209-41230 Benefits RRSP/OMERS		0.00	1,800.68	0.00	5,410.22 \$	0
00-209-41240 Benefits EHT		0.00	340.90	0.00	1,022.70 \$	0
00-209-41250 Benefits Great West Life		0.00	999.16	0.00	2,998.14 \$	0
00-209-41270 Benefits WSIB		0.00	1,042.57	0.00	2,269.81 \$. 0
00-209-43110 Office Supplies & Stationery		0.00	30.33	0.00	97.61 \$. 0
00-209-43130 Publications/Subscriptions		0.00	0.00	0.00	0.00 \$. 0
00-209-43140 Computer Supplies		0.00	0.00	0.00	0.00 \$	0.
00-209-43220 Legal		0.00	0.00	0.00	0.00 \$	0.
00-209-43240 Telephone and Fax		0.00	488.08	0.00	784.41 \$	0
00-209-43260 Memberships		0.00	0.00	0.00	150.00 \$. 0
00-209-43270 Insurance		0.00	0.00	0.00	4,315.59 \$. 0
00-209-43290 Conferences		0.00	0.00	0.00	661.44 \$	0
00-209-43310 Training		0.00	0.00	0.00	0.00 \$. 0
00-209-43321 Uniforms		0.00	6.22	0.00	114.01 \$	0.
00-209-43500 Vehicle/Equipment - Fuel		0.00	0.00	0.00	0.00 \$	0.
00-209-43510 Vehicle/Eqmt Reps - LwnTrcts,	Chns	0.00	0.00	0.00	139.43 \$	0.
00-209-43530 Vehicle Licence		0.00	0.00	0.00	0.00 \$	0.
00-209-43700 Fire Prevention		0.00	0.00	0.00	0.00 \$	0.
00-209-44600 Capital Expenditures		0.00	0.00	0.00	0.00 \$	o .
00-209-44710 Contribution to Reserve Funds		0.00	0.00	0.00	0.00 \$	0.
otal Township of Stirling-Rawdon General Expe	nditu \$	0.00 \$	23,567.26 \$	0.00 \$	74,426.32 \$	

4-12-2024 8:36am

Township of Stirling-Rawdon Statement of Revenue and Expenditures

Original Budget

For the Fiscal Period 2024-3 Ending March 31, 2024

	Current	Current	Annual	YTD	Remaining
Account Number	 Budget	Actual	Budget	Actual	Budget Amount
Total Revenues	\$ 0.00 \$	0.00 \$	0.00	\$ 31,792.59	0.00
Total Expenditures	\$ 0.00 \$	23,567.26 \$	0.00	\$ 74,426.32	0.00
Total Excess of Revenues Over Expenditures	\$ 0.00 \$	(23,567.26) \$	0.00	\$ (42,633.73) \$	0.00

Page 2

4-12-2024 8:34am

Township of Stirling-Rawdon General Ledger

Township of Stirling-Rawdon General (00)
For the Fiscal Year 2024 Periods 0-3 Ending March 31, 2024

Page										Debit	Credit	7
	00-209-2797	70				Reserve J	IFSB		Beginning Balance			0.00
									Ending Balance			0.00
Trans										Debit	Credit	\top
Section Sec	00-209-3600	00				User Fees	3		Beginning Balance			0.00
Contribution from Reserves		Src	Тур	Date			Payor/ Vendor	Description		Debit	Cred	it
Control Con	114653	MR	CR	01-15-24				JFSB Revenue - T	weed 2023	0.0	0 31,7	92.59
Sale of Land/Equipment Solito Contribution From Reserves Solito Contribution From Reserves Solito Contribution From Reserves Solito Contribution									Ending Balance		31,7	92.59
Contribution from Reserves										Debit	Credit	
Contribution Reserves	00-209-3720	00				Sale of La	nd/Equipment		Beginning Balance			0.00
00-209-411-10									Ending Balance			0.00
Part										Debit	Credit	
Payrol Run 1522 Run	00-209-3730	00				Contribut	ion from Reserves		Beginning Balance			0.00
Salary Full Time									Ending Balance			0.00
Trans action Src Typ Date Document Polifier action Description Descrip										Debit	Credit	Ш,
Company Comp	00-209-4111	0				Salary Ful	II Time		Beginning Balance	0.0	0	
114797 PR CD 02-01-24 Payroll Run 1529: 2024-01-13 - 2024 8,701.70 0.00 115076 PR CD 02-15-24 Payroll Run 1530: 2024-01-27 - 2024 8,701.70 0.00 115241 PR CD 02-29-24 Payroll Run 1531: 2024-02-10 - 2024 8,701.70 0.00 115401 PR CD 03-14-24 Payroll Run 1532: 2024-02-10 - 2024 8,701.70 0.00 115767 PR CD 03-28-24 Payroll Run 1533: 2024-02-24 - 2024 8,701.70 0.00 115767 PR CD 03-28-24 Payroll Run 1533: 2024-03-09 - 2024 8,701.70 0.00 10407 Payroll Run 1533: 2024-03-09 - 2024 8,701.70 0.00 10407 Payroll Run 1533: 2024-03-09 - 2024 8,701.70 0.00 10407 Payroll Run 1533: 2024-03-09 - 2024 8,701.70 0.00 10407 Payroll Run 1533: 2024-03-09 - 2024 8,701.70 0.00 10408 Payroll Run 1533: 2024-03-09 - 2024 8,701.70 0.00 10408 Payroll Run 1533: 2024-03-09 - 2024 8,701.70 0.00 10408 Payroll Run 1533: 2024-03-09 - 2024 8,701.70 0.00 10408 Payroll Run 1534 Payroll Run 1535: 2024-03-09 - 2024 8,701.70 0.00 10408 Payroll Run 1535: 2024-03-09 - 2024 96.07 0.00 10408 Payroll Run 1535: 2024-01-3 - 2024 496.07 0.00 10408 Payroll Run 1535: 2024-01-3 - 2024 496.07 0.00 10408 Payroll Run 1535: 2024-01-3 - 2024 496.07 0.00 10408 Payroll Run 1535: 2024-01-3 - 2024 496.07 0.00 10408 Payroll Run 1535: 2024-01-2 - 2024 496.07 0.00 10408 Payroll Run 1535: 2024-01-2 - 2024 496.07 0.00 10408 Payroll Run 1535: 2024-01-2 - 2024 496.07 0.00 10408 Payroll Run 1535: 2024-01-2 - 2024 496.07 0.00 10408 Payroll Run 1535: 2024-01-2 - 2024 496.07 0.00 10408 Payroll Run 1535: 2024-01-2 - 2024 496.07 0.00 10408 Payroll Run 1535: 2024-01-2 - 2024 496.07 0.00 10408 Payroll Run 1535: 2024-01-3 - 2024 496.07 0.00 10408 Payroll Run 1535: 2024-01-3 - 2024 496.07 0.00 10408 Payroll Run 1535: 20		Src	Тур	Date			Payor/ Vendor	Description		Debit	Cred	it
115078	114662	PR	CD	01-18-24					2023-12-30 - 2024-	8,701.7	0	0.00
115241 PR CD 02-92-4	114797	PR	CD	02-01-24					2024-01-13 - 2024-	8,701.7	0	0.00
115401 PR CD 03-14-24	115078	PR	CD	02-15-24				•	2024-01-27 - 2024-	8,701.7	0	0.00
115767 PR CD 03-28-24 Payroll Run 1531 2024-03-09 - 2024 8,701.70 0.00	115241	PR	CD	02-29-24					2024-02-10 - 2024-	8,701.7	0	0.00
Continue	115401	PR	CD	03-14-24				03-08		·		
Casual Labour	115767	PR	CD	03-28-24								0.00
Casual Labour Casual Labo									Ending Balance			-
Concomposition Con						0	di a con		Danimum Dalamas			ᆂᆨ
Control Cont	00-209-4113	SU				Casuai La	lbour				<u> </u>	
Discription									Ending balance		1	\dashv
Concision Conc	00 000 4445	••				Ciale I agu	a Vace End Bouaut		Paginning Palance			
Debit Credit C	00-209-4115	0				SICK Leav	e Year End Payout				+	
Debit Credit Cr									Ending balance			——
Trans action Src Typ Date Document Number Payor/ Vendor Description Debit Credit	00 200 4424					Donofito (ממי		Boginning Balance			┵-
action Src Typ Date Number Number Payor/ Vendor Description Debit Credit 114662 PR CD 01-18-24 Payroll Run 1528: 2023-12-30 - 2024- 496.07 0.00 114797 PR CD 02-01-24 Payroll Run 1529: 2024-01-13 - 2024- 496.07 0.00 115078 PR CD 02-15-24 Payroll Run 1530: 2024-01-27 - 2024- 496.07 0.00 115241 PR CD 02-29-24 Payroll Run 1531: 2024-02-10 - 2024- 496.07 0.00 115401 PR CD 03-14-24 Payroll Run 1532: 2024-02-24 - 2024- 496.07 0.00 115491 AP IN 03-18-24 87337 2569 4491-Receiver General of Can Benefits CPP 57.50 0.00 115767 PR CD 03-28-24 Payroll Run 1533: 2024-03-09 - 2024- 496.07 0.00 Ending Balance 3,033.92 Debit Credit							· ·		Doging Dalance	0.0	1	\dashv
114797 PR CD 02-01-24 Payroll Run 1529: 2024-01-13 - 2024- 496.07 0.00 01-26 115078 PR CD 02-15-24 Payroll Run 1530: 2024-01-27 - 2024- 496.07 0.00 02-09 115241 PR CD 02-29-24 Payroll Run 1531: 2024-02-10 - 2024- 496.07 0.00 02-23 115401 PR CD 03-14-24 Payroll Run 1532: 2024-02-24 - 2024- 496.07 0.00 03-08 115491 AP IN 03-18-24 87337 2569 4491-Receiver General of Can Benefits CPP 57.50 0.00 115767 PR CD 03-28-24 Payroll Run 1533: 2024-03-09 - 2024- 496.07 0.00 03-22 Payroll Run 1532: 2024-03-09 - 2024- 496.07 0.00 03-08		Src	Тур	Date			Payor/ Vendor	Description		Debit	Credi	it
115078 PR CD 02-15-24 Payroll Run 1530: 2024-01-27 - 2024- 496.07 0.00 02-09 115241 PR CD 02-29-24 Payroll Run 1531: 2024-02-10 - 2024- 496.07 0.00 02-23 115401 PR CD 03-14-24 Payroll Run 1532: 2024-02-24 - 2024- 496.07 0.00 03-08 115491 AP IN 03-18-24 87337 2569 4491-Receiver General of Can Benefits CPP 57.50 0.00 13-72 Payroll Run 1533: 2024-03-09 - 2024- 496.07 0.00 03-22 Payroll Run 1531: 2024-02-10 - 2024- 496.07 0.00 03-08								01-12				
115241 PR CD 02-29-24 Payroll Run 1531: 2024-02-10 - 2024- 496.07 0.00 02-23 115401 PR CD 03-14-24 Payroll Run 1532: 2024-02-24 - 2024- 496.07 0.00 03-08 115491 AP IN 03-18-24 87337 2569 4491-Receiver General of Can Benefits CPP 57.50 0.00 115767 PR CD 03-28-24 Payroll Run 1533: 2024-03-09 - 2024- 496.07 0.00 03-22 Payroll Run 1532: 2024-02-24 - 2024- 496.07 0.00 0.00 03-08	114797	PR	CD	02-01-24				01-26		496.0	7	0.00
115401 PR CD 03-14-24 Payroll Run 1532: 2024-02-24 - 2024- 496.07 0.00 03-08 115491 AP IN 03-18-24 87337 2569 4491-Receiver General of Can Benefits CPP 57.50 0.00 115767 PR CD 03-28-24 Payroll Run 1533: 2024-03-09 - 2024- 496.07 0.00 03-22 Ending Balance 3,033.92 Debit Credit								02-09				
03-08 115491 AP IN 03-18-24 87337 2569								02-23				
Payroll Run 1533: 2024-03-09 - 2024- 496.07 0.00 03-22 Ending Balance 3,033.92 Debit Credit								03-08	2024-02-24 - 2024-			
03-22 Ending Balance					87337 2569		4491-Receiver General of Car					
Debit Credit	115767	PR	CD	03-28-24								0.00
									Ending Balance			
00-209-41220 Benefits El Beginning Balance 0.00							-					Щ,
	00-209-4122	20				Benefits E			Beginning Balance	0.0	<u>ال</u>	

4-12-2024 8:34am

Township of Stirling-Rawdon General Ledger

Township of Stirling-Rawdon General (00)
For the Fiscal Year 2024 Periods 0-3 Ending March 31, 2024

action	Src	ανΤ	Date	Document Number	PO/Ref Number	Payor/ Vendor	Description		Debit	Credit
114662			01-18-24			1 2,000	<u> </u>	2023-12-30 - 2024-	203.14	
114797	PR	CD	02-01-24					2024-01-13 - 2024-	203.14	0.00
115078	PR	CD	02-15-24					2024-01-27 - 2024-	203.14	0.00
115241	PR	CD	02-29-24					2024-02-10 - 2024-	203.14	0.00
115401	PR	CD	03-14-24				02-23 Payroll Run 1532: 03-08	2024-02-24 - 2024-	203.14	0.00
115767	PR	CD	03-28-24					2024-03-09 - 2024-	203.14	0.00
							00 22	Ending Balance	1,218.84	
	_								Debit	Credit
00-209-4123	0			Document	Benefits F	RRSP/OMERS		Beginning Balance	0.00	
Trans action	Src	Тур	Date	Number	Number	Payor/ Vendor	Description		Debit	Credit
114662	PR	CD	01-18-24				Payroll Run 1528: 01-12	2023-12-30 - 2024-	908.52	0.00
114797	PR	CD	02-01-24				Payroll Run 1529: 01-26	2024-01-13 - 2024-	900.34	0.00
115078	PR	CD	02-15-24				Payroll Run 1530: 02-09	2024-01-27 - 2024-	900.34	0.00
115241	PR	CD	02-29-24				Payroll Run 1531: 02-23	2024-02-10 - 2024-	900.34	0.00
115401	PR	CD	03-14-24				Payroll Run 1532: 03-08	2024-02-24 - 2024-	900.34	0.00
115767	PR	CD	03-28-24				Payroll Run 1533: 03-22	2024-03-09 - 2024-	900.34	
								Ending Balance	5,410.22	
00-209-4124	^									
					Ronofite F	:uT		Reginging Ralance	Debit 0.00	Credit
		. 1		Document	Benefits E	EHT		Beginning Balance	0.00	
Trans action	Src		Date			Payor/ Vendor	Description		0.00	Credit
Trans action	Src		Date 01-18-24	Document	PO/Ref		Payroll Run 1528: 01-12	2023-12-30 - 2024-	0.00 Debit 170.45	Credit 0.00
Trans action 114662 114797	Src PR PR	CD	01-18-24 02-01-24	Document	PO/Ref		Payroll Run 1528: 01-12 Payroll Run 1529: 01-26	2023-12-30 - 2024- 2024-01-13 - 2024-	0.00 Debit 170.45	0.00
Trans action 114662 114797 115078	Src PR PR	CD CD	01-18-24 02-01-24 02-15-24	Document	PO/Ref		Payroll Run 1528: 01-12 Payroll Run 1529: 01-26 Payroll Run 1530: 02-09	2023-12-30 - 2024- 2024-01-13 - 2024- 2024-01-27 - 2024-	0.00 Debit 170.45 170.45	0.00 0.00 0.00
Trans action 114662 114797 115078 115241	Src PR PR PR	CD CD CD	01-18-24 02-01-24 02-15-24 02-29-24	Document	PO/Ref		Payroll Run 1528: 01-12 Payroll Run 1529: 01-26 Payroll Run 1530: 02-09 Payroll Run 1531: 02-23	2023-12-30 - 2024- 2024-01-13 - 2024- 2024-01-27 - 2024- 2024-02-10 - 2024-	0.00 Debit 170.45 170.45 170.45	0.00 0.00 0.00 0.00
Trans action 114662 114797 115078 115241 115401	Src PR PR PR PR	CD CD CD CD	01-18-24 02-01-24 02-15-24 02-29-24 03-14-24	Document	PO/Ref		Payroll Run 1528: 01-12 Payroll Run 1529: 01-26 Payroll Run 1530: 02-09 Payroll Run 1531: 02-23 Payroll Run 1532: 03-08	2023-12-30 - 2024- 2024-01-13 - 2024- 2024-01-27 - 2024- 2024-02-10 - 2024- 2024-02-24 - 2024-	0.00 Debit 170.45 170.45 170.45 170.45	0.00 0.00 0.00 0.00 0.00
Trans action 114662 114797 115078 115241 115401	Src PR PR PR PR	CD CD CD CD	01-18-24 02-01-24 02-15-24 02-29-24	Document	PO/Ref		Payroll Run 1528: 01-12 Payroll Run 1529: 01-26 Payroll Run 1530: 02-09 Payroll Run 1531: 02-23 Payroll Run 1532: 03-08	2023-12-30 - 2024- 2024-01-13 - 2024- 2024-01-27 - 2024- 2024-02-10 - 2024- 2024-02-24 - 2024- 2024-03-09 - 2024-	0.00 Debit 170.45 170.45 170.45 170.45 170.45	0.00 0.00 0.00 0.00 0.00
Trans action 114662 114797 115078 115241 115401	Src PR PR PR PR	CD CD CD CD	01-18-24 02-01-24 02-15-24 02-29-24 03-14-24	Document	PO/Ref		Payroll Run 1528: 01-12 Payroll Run 1529: 01-26 Payroll Run 1530: 02-09 Payroll Run 1531: 02-23 Payroll Run 1532: 03-08 Payroll Run 1533:	2023-12-30 - 2024- 2024-01-13 - 2024- 2024-01-27 - 2024- 2024-02-10 - 2024- 2024-02-24 - 2024-	0.00 Debit 170.45 170.45 170.45 170.45 170.45 170.45	0.00 0.00 0.00 0.00 0.00
Trans action 114662 114797 115078 115241 115401	Src PR PR PR PR PR	CD CD CD CD	01-18-24 02-01-24 02-15-24 02-29-24 03-14-24	Document Number	PO/Ref Number		Payroll Run 1528: 01-12 Payroll Run 1529: 01-26 Payroll Run 1530: 02-09 Payroll Run 1531: 02-23 Payroll Run 1532: 03-08 Payroll Run 1533:	2023-12-30 - 2024- 2024-01-13 - 2024- 2024-01-27 - 2024- 2024-02-10 - 2024- 2024-02-24 - 2024- 2024-03-09 - 2024-	0.00 Debit 170.45 170.45 170.45 170.45 170.45	Credit 0.00 0.00 0.00 0.00 0.00 Credit
Trans action 114662 114797 115078 115241 115401 115767	Src PR PR PR PR PR	CD CD CD CD CD	01-18-24 02-01-24 02-15-24 02-29-24 03-14-24 03-28-24	Document Number	PO/Ref Number	Payor/ Vendor	Payroll Run 1528: 01-12 Payroll Run 1529: 01-26 Payroll Run 1530: 02-09 Payroll Run 1531: 02-23 Payroll Run 1532: 03-08 Payroll Run 1533:	2023-12-30 - 2024- 2024-01-13 - 2024- 2024-01-27 - 2024- 2024-02-10 - 2024- 2024-02-24 - 2024- 2024-03-09 - 2024- Ending Balance	0.00 Debit 170.45 170.45 170.45 170.45 170.45 170.45 170.22.70 Debit	Credit 0.00 0.00 0.00 0.00 0.00 Credit
Trans action 114662 114797 115078 115241 115401 115767 00-209-4125 Trans action	PR PR PR PR PR PR Src	CD CD CD CD CD	01-18-24 02-01-24 02-15-24 02-29-24 03-14-24 03-28-24	Document Number	PO/Ref Number	Payor/ Vendor Great West Life Payor/ Vendor	Payroll Run 1528: 01-12 Payroll Run 1529: 01-26 Payroll Run 1530: 02-09 Payroll Run 1531: 02-23 Payroll Run 1532: 03-08 Payroll Run 1533: 03-22	2023-12-30 - 2024- 2024-01-13 - 2024- 2024-01-27 - 2024- 2024-02-10 - 2024- 2024-02-24 - 2024- 2024-03-09 - 2024- Ending Balance Beginning Balance	0.00 Debit 170.45 170.45 170.45 170.45 170.45 170.45 0.00 Debit	Credit 0.00 0.00 0.00 0.00 0.00 Credit Credit
Trans action 114662 114797 115078 115241 115401 115767 00-209-4125 Trans action 114472	Src PR PR PR PR PR PR	CD CD CD CD CD	01-18-24 02-01-24 02-15-24 02-29-24 03-14-24 03-28-24	Document Number	PO/Ref Number	Payor/ Vendor Great West Life	Payroll Run 1528: 01-12 Payroll Run 1529: 01-26 Payroll Run 1530: 02-09 Payroll Run 1531: 02-23 Payroll Run 1532: 03-08 Payroll Run 1533: 03-22 Description Benefits Great We Payroll Run 1528:	2023-12-30 - 2024- 2024-01-13 - 2024- 2024-01-27 - 2024- 2024-02-10 - 2024- 2024-02-24 - 2024- 2024-03-09 - 2024- Ending Balance Beginning Balance	0.00 Debit 170.45 170.45 170.45 170.45 170.45 170.45 0.00	Credit 0.00 0.00 0.00 0.00 Credit Credit 0.00
Trans action 114662 114797 115078 115241 115401 115767 00-209-4125 Trans action 114472 114662	Src PR PR PR PR PR PR	CD CD CD CD CD	01-18-24 02-01-24 02-15-24 02-29-24 03-14-24 03-28-24 Date 01-15-24	Document Number Document Number Jan 2024	PO/Ref Number	Payor/ Vendor Great West Life Payor/ Vendor	Payroll Run 1528: 01-12 Payroll Run 1529: 01-26 Payroll Run 1530: 02-09 Payroll Run 1531: 02-23 Payroll Run 1532: 03-08 Payroll Run 1533: 03-22 Description	2023-12-30 - 2024- 2024-01-13 - 2024- 2024-01-27 - 2024- 2024-02-10 - 2024- 2024-02-24 - 2024- 2024-03-09 - 2024- Ending Balance Beginning Balance	0.00 Debit 170.45 170.45 170.45 170.45 170.45 170.45 170.45 170.45 170.45 170.45 170.45 170.45	Credit 0.00 0.00 0.00 0.00 Credit Credit 0.00 0.00
Trans action 114662 114797 115078 115241 115401 115767 00-209-4125 Trans action 114472 114662 114762	Src PR PR PR PR PR AP	CD CD CD CD CD IN	01-18-24 02-01-24 02-15-24 02-29-24 03-14-24 03-28-24 Date 01-15-24 01-18-24	Document Number Document Number Jan 2024	PO/Ref Number	Payor/ Vendor Great West Life Payor/ Vendor 6148-Sun Life Assurance Co	Payroll Run 1528: 01-12 Payroll Run 1529: 01-26 Payroll Run 1530: 02-09 Payroll Run 1531: 02-23 Payroll Run 1532: 03-08 Payroll Run 1533: 03-22 Description Benefits Great We Payroll Run 1528: 01-12 Benefits Great We	2023-12-30 - 2024- 2024-01-13 - 2024- 2024-01-27 - 2024- 2024-02-10 - 2024- 2024-02-24 - 2024- 2024-03-09 - 2024- Ending Balance Beginning Balance	0.00 Debit 170.45 170.45 170.45 170.45 170.45 170.45 170.45 170.45 170.45 170.45 170.45 170.45	Credit 0.00 0.00 0.00 0.00 Credit 0.00 0.00 0.00 0.00 0.00 0.00

Township of Stirling-Rawdon

4-12-2024 8:34am

General Ledger

Township of Stirling-Rawdon General (00) For the Fiscal Year 2024 Periods 0-3 Ending March 31, 2024

440.50 115241 PR CD 02-29-24 Payroll Run 1531: 2024-02-10 - 2024-0.00 02-23 115286 AP IN 03-04-24 Mar 2024 6148-Sun Life Assurance Co Benefits Great West Life 118.16 0.00 115401 PR CD 03-14-24 Payroll Run 1532: 2024-02-24 - 2024-440.50 0.00 03-08 115767 PR CD 03-28-24 Payroll Run 1533: 2024-03-09 - 2024-440.50 0.00 03-22 2.998.14 **Ending Balance** Debit Credit Benefits WSIB 00-209-41270 Beginning Balance 0.00 PO/Ref **Trans** Document Src Typ Payor/ Vendor Description Debit action Date Number Number Credit 114662 PR CD 01-18-24 Payroll Run 1528: 2023-12-30 - 2024-314.68 0.00 01-12 114797 PR CD 02-01-24 Payroll Run 1529: 2024-01-13 - 2024-314.68 0.00 01-26 Payroll Run 1530: 2024-01-27 - 2024-298.94 115078 PR CD 02-15-24 0.00 02-09 115241 PR CD 02-29-24 Pavroll Run 1531: 2024-02-10 - 2024-298.94 0.00 To record WSIB reconcilation payment 444.69 115396 GL GJ 03-12-24 0.00115401 PR CD 03-14-24 Payroll Run 1532: 2024-02-24 - 2024-298.94 0.00 115767 PR CD 03-28-24 Payroll Run 1533: 2024-03-09 - 2024-298.94 0.00 03-22**Ending Balance** 2,269.81 Debit Credit 0.00 00-209-43110 Office Supplies & Stationery **Beginning Balance Document** PO/Ref **Trans** Src Date Number Number Payor/ Vendor Description Debit Credit action Typ 114529 AΡ IN 01-15-24 65274398 6249-Corporate Express Cana Paper 30.94 0.00 114529 ΔP IN 01-15-24 65274398 6249-Corporate Express Cana HST - Provincial (non-recoverable) 0.54 0.00 AP 5653-Choice Com Network Sp HST - Provincial (non-recoverable) 0.62 114807 02-05-24 141045 0.00 IN 114807 AP IN 02-05-24 141045 5653-Choice Com Network Sp Copy Count 35.18 0.00 5653-Choice Com Network Sp HST - Provincial (non-recoverable) 115278 AP IN 03-04-24 141748 0.52 0.00 115278 AP IN 03-04-24 141748 5653-Choice Com Network Sp Copy count 29.81 0.00 **Ending Balance** 97.61 Credit Debit 00-209-43130 **Publications/Subscriptions Beginning Balance** 0.00 **Ending Balance** 0.00 Debit Credit Beginning Balance 0.00 00-209-43140 **Computer Supplies Ending Balance** 0.00 Debit Credit Beginning Balance 0.00 00-209-43220 Legal 0.00 **Ending Balance** Debit Credit Beginning Balance 00-209-43240 Telephone and Fax 0.00 Document PO/Ref Trans Src Number Payor/ Vendor Description Debit Credit action Typ Date Number 114757 AP IN 01-30-24 Jan 10, 202 4133-Bell Canada HST - Provincial (non-recoverable) 1.26 0.00 4133-Bell Canada 114757 ΑP IN 01-30-24 Jan 10, 202 Telephone and Fax 79.52 0.00 ΑP 114853 IN 02-05-24 Jan 21, 202 **6576-TELUS** HST - Provincial (non-recoverable) 1.23 0.00 114853 AP IN 02-05-24 Jan 21, 202 **6576-TELUS** Telephone and Fax 70.00 0.00 ΑP 114854 IN 02-05-24 Jan 27, 202 4134-Bell Mobility HST - Provincial (non-recoverable) 1.16 0.00 AP IN 02-05-24 Jan 27, 202 4134-Bell Mobility Telephone and Fax 68.57 0.00 114854 115232 AP IN 02-28-24 Feb 10, 202 4133-Bell Canada Phones - Feb 2024 73.30 0.00

Page: 3

Page: 4

4-12-2024 8:34am

Township of Stirling-Rawdon

General Ledger Township of Stirling-Rawdon General (00)

Township of Stirling-Rawdon General (00)
For the Fiscal Year 2024 Periods 0-3 Ending March 31, 2024

					10101	e Fiscai Year 2024 Perious U	Ending maich Si,	2024				
115232	ΑP	IN	02-28-24	Feb 10, 202		4133-Bell Canada	HST - Provincial (n	on-recoverable)		1.29		0.00
115295	AP	IN	03-04-24	Feb 21, 202		6576-TELUS	Telephone and Fax	:		70.00		0.00
115295	AP	IN	03-04-24	Feb 21, 202		6576-TELUS	HST - Provincial (n	on-recoverable)		1.23		0.00
115317	ΑP	IN	03-04-24	Feb 2024 S		5250-Bank of Montreal-Corpor	HST - Provincial (n	on-recoverable)		1.14		0.00
115317	ΑP	IN	03-04-24	Feb 2024 S		5250-Bank of Montreal-Corpor	Phone cases			64.94		0.00
115320	ΑP	IN	03-04-24	Feb 27, 202		4134-Bell Mobility	Telephone and Fax	:	2	73.60		0.00
115320	ΑP	IN	03-04-24	Feb 27, 202		4134-Bell Mobility	HST - Provincial (n	on-recoverable)		4.74		0.00
115610	AP	IN	03-27-24	Mar 10, 202		4133-Bell Canada	HST - Provincial (n	on-recoverable)		1.25		0.00
115610	ΑP	IN	03-27-24	Mar 10, 202		4133-Bell Canada	Telephone and Fax			71.18		0.00
								Ending Balance	7	84.41		
									Debit		Credit	
00-209-4326	50				Members	nips		Beginning Balance	_	0.00		
Trans				Document	PO/Ref						-	
action	Src	Тур	Date	Number	Number	Payor/ Vendor	Description		Debi	t	Cred	it
115112	AP	IN	02-20-24	2024-01/01/		6516-Ontario Municipal Fire P	2024 Membership I	ee	1.	50.00		0.00
								Ending Balance		50.00		
									Debit	1	Credit	-T-
00-209-4327	70				Insurance	1		Beginning Balance		0.00		
Trans		[Document			T	Dogg Datation		0.00		
action	Src	Тур	Date	Number	Number	Payor/ Vendor	Description		Debi	t	Cred	it
114799	GL	GJ	02-02-24	<u></u>	l		To record insurance departments and ac		4,3	15.59		0.00
							departments and a	Ending Balance	4.3	15.59		
								Ziranig Dalarioo	Debit	10.00	Credit	Т
00-209-4329	an				Conference	:es		Beginning Balance		0.00		L
Trans				Document				Dogg Data.roo		0.00		-
action	Src	Тур	Date	Number	Number	Payor/ Vendor	Description		Debi	t	Cred	it
114518	AP	IN	01-15-24	1522		4441-Ontario Assoc. of Fire C	HST - Provincial (ne	on-recoverable)		11.44		0.00
114518	ΑP	IN	01-15-24	1522		4441-Ontario Assoc. of Fire C	2024 Main Confere	nce Track		50.00		0.00
								Ending Balance	6	61.44		
									Debit	Ш,	Credit	
00-209-4331	0				Training			Beginning Balance		0.00		
								Ending Balance		0.00		
									Debit		Credit	
00-209-4332	21				Uniforms		,	Beginning Balance		0.00		
Trans	l_	_		Document	1					.		
action	Src	Тур	Date	Number	Number	Payor/ Vendor	Description		Debi	•	Cred	IT
114870	ΑP	IN	02-05-24	343872		5751-Talbot Marketing	Uniforms		1	05.93		0.00
114870	ΑP	IN	02-05-24	343872		5751-Talbot Marketing	HST - Provincial (ne	on-recoverable)		1.86		0.00
	AP	IN	03-04-24	Feb 2024 S		5250-Bank of Montreal-Corpor	Uniforms			6.22		0.00
115317								Ending Balance	1	14.01		
115317									Debit	Τ,	Credit	\Box
115317										0.00		
	00				Vehicle/E	quipment - Fuel		Beginning Balance	i			
	00				Vehicle/E	quipment - Fuel		Beginning Balance Ending Balance		0.00		
	00				Vehicle/E	quipment - Fuel			Debit	0.00	Credit	\top
00-209-4350						quipment - Fuel qmt Reps - LwnTrcts, Chnsw	S		Debit	0.00	Credit	
00-209-4350	10	Тур	Date	Document Number		•	s Description	Ending Balance	Debit Debi	0.00	Credit Cred	it
00-209-4350 00-209-4351 Trans action	Src	L	<u> </u>	Number	Vehicle/E PO/Ref Number	qmt Reps - LwnTrcts, Chnsw Payor/ Vendor	Description	Ending Balance Beginning Balance		0.00		
00-209-4350 00-209-4351 Trans action 114896	Src AP	IN	02-05-24	Number Jan 2024 St	Vehicle/E PO/Ref Number	qmt Reps - LwnTrcts, Chnsw Payor/ Vendor 4484-R & S Home Hardware	Description HST - Provincial (no	Ending Balance Beginning Balance on-recoverable)	Debi	0.00 t 0.21		0.0
00-209-4350 00-209-4351 Trans action	Src AP	L	02-05-24	Number	Vehicle/E PO/Ref Number	qmt Reps - LwnTrcts, Chnsw Payor/ Vendor	Description	Beginning Balance on-recoverable) - LwnTrcts,	Debi	0.00		0.0
00-209-4350 00-209-4351 Trans action 114896	Src AP AP	IN IN	02-05-24 02-05-24	Number Jan 2024 St	Vehicle/E PO/Ref Number	qmt Reps - LwnTrcts, Chnsw Payor/ Vendor 4484-R & S Home Hardware	Description HST - Provincial (no Vehicle/Eqmt Repsilon Chnsws - ws washe	Beginning Balance on-recoverable) - LwnTrcts,	Debi	0.00 t 0.21		0.0
00-209-4350 00-209-4351 Trans action 114896 114896	Src AP AP	IN IN IN	02-05-24 02-05-24 02-20-24	Number Jan 2024 St Jan 2024 St	Vehicle/E PO/Ref Number	qmt Reps - LwnTrcts, Chnsw: Payor/ Vendor 4484-R & S Home Hardware 4484-R & S Home Hardware	Description HST - Provincial (no Vehicle/Eqmt Repsilon Chnsws - ws washe	Beginning Balance on-recoverable) - LwnTrcts, er - LwnTrcts, Chnsws	Debi	0.00 t 0.21 11.98		0.06 0.06 0.06

4-12-2024 8:34am

Township of Stirling-Rawdon General Ledger

Page: 5

Township of Stirling-Rawdon General (00)
For the Fiscal Year 2024 Periods 0-3 Ending March 31, 2024

			Debit	Credit
00-209-43530	Vehicle Licence	Beginning Balance	0.00	1
		Ending Balance	0.00	
			Debit	Credit
00-209-43700	Fire Prevention	Beginning Balance	0.00	
		Ending Balance	0.00	
			Debit	Credit
00-209-44600	Capital Expenditures	Beginning Balance	0.00	
		Ending Balance	0.00	
			Debit	Credit
00-209-44710	Contribution to Reserve Funds	Beginning Balance	0.00	
		Ending Balance	0.00	
		Total Debits and Credits	74,426.32	31,792.5
		Grand Total Debits and Credits	74,426.32	31,792.5



Stirling - Rawdon 2529 Stirling-Marmora Road P.O. Box 40 Stirling, ON K0K 3E0 Municipality of Tweed 255 Metcalf St. Postal Bag 729 Tweed, ON K0K 3J0

Derrick Little Fire Chief/Inspector 613-921-8152

Joint Fire Services Board Meeting February and March 2024

Fire Chief's Report

In this report you will find an overview of activities from February and March 2024

Training/Meetings:

- Regular Tuesday & Thursday Hall training
- Health and Safety meetings Tweed and Stirling
- Regular Council meetings
- Training meetings
- Monthly Managers' meetings
- Monthly Hasting County Chiefs' meetings
- Monthly Hastings Chiefs' Communications meeting
- Hastings County Fire Coordinators' monthly meetings
- OFM Fire Coordinators' meetings
- SP 103 MNR Wildfire Training
- Budget meetings
- Dispatch Onboarding with St. Catharines Fire
- Community Risk Assessment meeting with Loomex road tour
- Meeting with MNR and MTO to address signage on major routes to advertise fire danger and burn status in local municipalities.
- MNR pre-season meeting on upcoming information for wildfire season.
- NFPA 1001 Firefighter 1 evaluation and testing.
- Webinar on wildfire mitigation Ontario Government
- Fit test SCBA for new firefighters
- Eclipse preparation meetings

Inspections/Fire Safety Plan

<u>Tweed</u>

- Pathways inspection
- Assist other agencies with fire code inspections
- Fire burn complaints
- Barn fire investigation



Stirling - Rawdon 2529 Stirling-Marmora Road P.O. Box 40 Stirling, ON K0K 3E0 Municipality of Tweed 255 Metcalf St. Postal Bag 729 Tweed, ON K0K 3J0

Derrick Little Fire Chief/Inspector 613-921-8152

- Tour of tornado area to assist MNR with mapping
- MNR fire response reports
- Meeting with multiple agencies to address a residential fire hazard
- Commercial building inspection
- Residential fire alarm inspection
- Hoarding issue residential fire code inspection (multiple visits)

Stirling

- Restaurant new start up fire code inspections
- Pathways inspections
- Commercial building inspection
- Burn complaints
- Barn fire investigation
- Long Term Care fire investigation (OFM notified)
- Residential gas smell investigation

Fire Prevention

- We have had groups from Beavers, Cubs and Scouts visit the fire hall for a tour and fire prevention presentation
- A restricted burn ban has been put in effect from 7 p.m. to 7 a.m. with camp fires only. Signs have been installed at all major locations and burn indicators in both Stirling-Rawdon and Tweed.
- Review of long-term care home fire safety care after action review
- Upcoming events Farm Safety Day, Plowing Match and open house

Training

- Usual lesson plans for weekly training and sign-offs for regular upkeep of training
- Continuing to work on Fire Fighter 2 (NFPA 1001 Level 2) Learning Contract
- The first Firefighter One Learning Contract has been completed. The Ontario written exams and final skills testing and evaluations were completed by students April 7th & 8th weekend at the Hastings Prince Edward training tower. A proctor from the Ontario Fire College attended to administer the AS&E (Academic Standards and Evaluation) exam and the skill tests to become NFPA 1001 FF1 certified.



Stirling - Rawdon 2529 Stirling-Marmora Road P.O. Box 40 Stirling, ON K0K 3E0 Municipality of Tweed 255 Metcalf St. Postal Bag 729 Tweed, ON K0K 3J0

Derrick Little Fire Chief/Inspector 613-921-8152

- The classroom portion and final exam for Wildfire Firefighting Course SP103 has been completed. The practical session will be held in the next week and once completed we will be in compliance with MNR. (Ministry of Natural Resources Wildfire division)

Public Service

- Check smoke and CO alarms for elderly and, if need, supplied a new alarm from Enbridge grant supply
- Check and dispose of fire extinguishers for some residents
- Prepare for water tower shut down and procedures for fire suppression

Maintenance / Repairs

- Replace intake valve Unit #402
- Exhaust replaced on tail pipe #402
- Tweed Rescue 3 engine light and wiring repaired and warranty new turbo
- Stirling #301 engine light on reprograming required complete
- SRT #1 warranty work and recalls
- SRT #2 warranty work and recalls
- Portable pumps and generators serviced and repaired
- Grass fire equipment serviced and installed for both departments pumps, blowers and tanks install in trailers and trucks
- Dump chute installed on #402
- Radio repaired in #401 & #402
- Replaced Unit #1 rear latch
- Air leaks and regulators installed at Station #2 truck fills
- Water tank fill cap repair on #402
- Pressure washer Station #2 overload switch replacement

Summary:

After completing the first learning contract in house with Firefighter One we look forward to creating the Firefighter Two contract to hopefully have it approved this fall so that we are able to deliver it to a group of our staff and be one step closer to certification. We will also be working on a learning contract for a hazmat course. Rich will be shadowing a couple of OFC hazmat



Stirling - Rawdon 2529 Stirling-Marmora Road P.O. Box 40 Stirling, ON K0K 3E0 Municipality of Tweed 255 Metcalf St. Postal Bag 729 Tweed, ON K0K 3J0

Derrick Little Fire Chief/Inspector 613-921-8152

courses this summer to enable him to deliver one this winter as it is our hope to do a lot of it indoors in the colder months. We were quite pleased with the turnout of FF 1 program. The students put a lot of time and hard work into it, and I would like to thank them all for a job well done.

We had a lot of help from our trainer facilitators on both departments and look forward to delivering more courses. I would like to thank each person that took the time out of their busy schedules. We have a great group of men and women on both departments, and we are all extremely proud of what they do for us each and every day.

Discussion: